

**WEDDING RESERVATION FORM**

*Ridgecrest Baptist Church*

2210 W. Republic Rd. Springfield, MO 65807 8872317

The church facility will be reserved for your wedding upon:

- (1) the return of this form
- (2) \$100 deposit
- (3) approval from Pastor
- (4) desired calendar date approved by church

Confirmation of your wedding date will be mailed to you. All fees are due at the final meeting with the wedding coordinator one month prior to the wedding. In the event the wedding is canceled, the deposit will be returned minus fees for services already performed by the wedding coordinator.

Member of Ridgecrest  Yes  No

Bride's Name \_\_\_\_\_ Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Groom's Name \_\_\_\_\_ Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Rehearsal Date \_\_\_\_\_ Time \_\_\_\_\_

Rehearsal Dinner at Ridgecrest:  Yes  No  
 Ridgecrest Room  Fellowship Center

Wedding Date \_\_\_\_\_ Time \_\_\_\_\_

Chapel (170 people)  Worship Center (1000 people)

Reception at Ridgecrest  Yes  No  
 Ridgecrest Room (200 people)  Fellowship Center

Officiating Pastor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Church Affiliation \_\_\_\_\_

***We have read and accepted the wedding procedures and policies for Ridgecrest Baptist Church and will cooperate accordingly to have a spiritual and wellplanned wedding.***

Bride \_\_\_\_\_ Date \_\_\_\_\_

Groom \_\_\_\_\_ Date \_\_\_\_\_

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(Do not write below this line)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_